



Republic of the Philippines  
**Department of Education**  
Region V  
**SCHOOLS DIVISION OF SORSOGON**

February 6, 2025

**DIVISION MEMORANDUM**

No. 45 s. 2025

**ONE-DAY ORIENTATION-WORKSHOP FOR THE DIVISION-LED CHILD MAPPING ACTIVITY**

TO: Assistant Schools Division Superintendent  
Chief Education Supervisors, CID and SGOD  
Education Program Supervisors and Division Coordinators  
Public Schools District Supervisors and OIC-PSDSs  
Public Elementary School Heads  
Public Secondary School Heads  
All others concerned

1. In accordance with the *Intermediate Outcome No. 1: Access* of the Department of Education results framework, as provided in DepEd Order No. 24, s. 2022 re: Basic Education Development Plan 2030, this Office is initiating a division-wide and division-led child mapping activity. This initiative aims to gather actual data on the school-aged children in the communities within the 14 municipalities of Sorsogon. Data and insights from this child-mapping will provide valuable inputs for the improvement of delivering quality basic education to Sorsoganon learners.
2. Pursuant to this initiative, a **One-Day Orientation-Workshop** for school representatives, to be funded through the Special Education Fund (SEF) of the Provincial Government Office of Sorsogon will be conducted to ensure the smooth implementation of the Child-mapping activity.
3. The activity will be participated by **two representatives per school** for the 531 public schools in the Schools Division of Sorsogon. Schools are reminded to register their participants through the link: [https://bit.ly/reg\\_DCmap2024](https://bit.ly/reg_DCmap2024)
4. To facilitate the expected large number of representatives for all public schools in the Division, the orientation-workshop will be conducted in 4 batches. Participants shall be guided by the following schedule for each batch:

	Date	Municipality (with no. of Schools)	Expected No. of Participants (2 per school)
Batch 1	February 24, 2025	Barcelona (24) Bulusan (23) Casiguran (23) Gubat (45) Pto. Diaz (22)	274



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	Date	Municipality (with no. of Schools)	Expected No. of Participants (2 per school)
Batch 2	February 26, 2025	Castilla (51) Donsol (54) Juban (30)	270
Batch 3	February 27, 2025	Irosin (34) Magallanes (36) Pilar (64)	268
Batch 4	February 28, 2025	Bulan (74) Matnog (40) Sta. Magdalena (12)	252

- The activity will be held at **The Cloverleaf Place**, El-Retiro, Cabid-An, Sorsogon City.
- Expenses related to the conduct of the orientation-workshop are chargeable against the PLGU SEF, while travel and incidental expenses of the participants are chargeable against their respective stations' MOOE/ Local Funds, subject to the usual accounting and auditing rules & regulations.
- Immediate & widest dissemination and compliance of this Memorandum are directed.

  
**JOSE L. DONCILLO, CESO V**  
Schools Division Superintendent 

